



GENERAL TERMS AND CONDITIONS

Definitions

K.I.T. Group GmbH Association & Conference Management is the Professional Congress Organiser (PCO) of NeuroFrance 2023, 24-26 May 2023, to be held in Lyon (hereafter referred to as the "Congress"). The PCO supports the French Neuroscience Society and is responsible for registration services, abstract management, sponsorship opportunities and exhibition management. K.I.T. Group and the French Neuroscience Society are hereafter referred to as the organizers.

Registration - General Terms and Conditions

These General Terms and Conditions are valid for each attendee registered for NeuroFrance 2023, 24-26 May 2023 (hereafter referred to as the NF 2023). Any person, delegate, media representative, speaker, or exhibitor is considered an attendee.

Congress Registration

The registration deadlines are as follows:

Early Bird registration: 15 November 2022 (00:00 CET) to 21 April 2023 (23:59 CET)

Standard registration: 22 April 2023 (00.00 CET) to 22 May 2023 (00.00 CET)

Onsite registration: 23 May 2023 (15:00 CET) to 26 May (15:00 CET)

Only fully completed registration forms will be accepted. The registration fee is based on the date of the completed online registration or the receipt of the registration form. Should one deadline be missed, the next applicable fee will be charged automatically.

The online registration can be completed by clicking the button "register and pay" which can be found at the end of the online form.

If the maximum attendee capacity is reached, the organisers reserve the right to refuse the registration.

To be eligible to register for the Congress, attendees must be at least 18 years old. Attendees may be asked to send via e-mail an official identity card.



Members must be up to date with the Société des Neurosciences membership in order to register as member. Students and Post-docs who wish to become members will be asked to send a proof of their status signed by their Director or Department Head.

To register as a media representative, please contact the Registration Department c/o K.I.T Group by email at inscription-colloque-nf@kit-group.org. There is no registration fee for accredited media representatives. However, to register as a media representative, you must submit a copy of your official press card.

The registration fee includes access to the sessions and the exhibition.

Methods of Payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa, MasterCard or AMEX) or Carte Achat labo in euros: Attendees should complete the relevant section of the registration form.

2. Bank transfer: Payment should be made in euros to:

Account holder:	K.I.T. Group GmbH
Bank:	Commerzbank AG Berlin
Bank's address:	Kurfürstendamm 237, 10719 Berlin, Germany
Bank Sorting Code:	100 800 00
K.I.T. Account Number:	05 140 018 02
SWIFT-CODE:	DRESDEFF100
IBAN:	DE23 1008 0000 0514 0018 02
Reference:	NF2023, your name, your participant number

Please note that bank transfer payment will be accepted until 30 April 2023 and that all transfer costs must be covered by the transmitter.

3. Institutional order/Bon de commande: Payment should be made in EUR to:

Account holder:	K.I.T. Group GmbH
Bank:	Commerzbank AG Berlin
Bank's address:	Kurfürstendamm 237, 10719 Berlin, Germany
Bank Sorting Code:	100 800 00
K.I.T. Account Number:	05 140 018 02



SWIFT-CODE: DRESDEFF100
IBAN: DE23 1008 0000 0514 0018 02
Reference: NF2023, your name, your participant number

Please note that the institutional order payment will only be possible until 30 April 2023. After selecting "institutional order" as payment method, please send us your bon de commande per email at <mailto:inscription-colloque-nf@kit-group.org>, the Registration Department c/o K.I.T. Group will send you the invoice and provide information to proceed with the payment.

Please note that all transfer costs must be covered by the transmitter.

Cheques will not be accepted.

French Neuroscience Society membership

Membership fees for the French Neuroscience Society must be paid separately with the French Neuroscience Society (for more information please visit www.neurosciences.asso.fr).

Letter of Confirmation/Payment Receipt

A letter of confirmation/payment receipt will be sent by email once the K.I.T. Group Registration Department has received the fully completed registration form and the related payment. Attendees must present this confirmation/payment receipt at the registration counter as proof of their registration, payment and to pick up their badge.

Letter of Invitation

Individuals requiring an official Letter of Invitation can request one from the Registration Department c/o K.I.T. Group. To receive a Letter of Invitation, attendees must first register to the Meeting and submit payment in full. Letters of Invitation will not be sent after 20 May 2023.

The Letter of Invitation does not financially obligate the Meeting organizers in any way. All expenses incurred in relation to the Meeting are the sole responsibility of the attendee.

Visa Requirements

It is the sole responsibility of the attendee to take care of his/her visa requirements. Attendees who require an entry visa must allow sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. The organizers will not directly contact embassies and consulates on behalf of visa applicants.



Certificate of Attendance

A Certificate of Attendance for delegates will be sent after the Congress.

Registration Cancellation Policy

Notification of cancellation must be made in writing and sent to the Registration Department c/o K.I.T. Group by email (inscription-colloque-nf@kit-group.org). The notification must include all the relevant information regarding the bank account to which a possible refund may be remitted. A cancellation fee will apply to any registration cancellation. If the written notification of cancellation is received until 10 April 2023, 30 EUR cancellation fee will be charged. No refunds will be made for cancellations received after 10 April 2023.

Cancellation for Lunch Bags are possible without fee until 10 April 2023. No refunds will be made after this date. If the payment has not been received before 24 April 2023, the booking will be cancelled.

Refund requests will be processed after the Congress only. They must be made in writing and sent to the Registration Department c/o K.I.T. Group by email no later than 30 days after the Meeting. No refund request will be processed after this period.

Credit will not be given for unattended events or early termination of attendance.

Modification of the Congress Programme

The conference programme is published as an indication only and may be subject to modification at any time in terms of time, location, theme, and content (in particular to the programme schedule, the appointment and/or selection of speakers, the technical environment, programme duration, etc.). The attendee has no claim to the staging of a particular speaker and/or event, to a particular event duration or to the provision of a particular content. Changes to the programme do neither constitute a right of withdrawal nor refund claim on the part of the persons registered, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

Cancellation of the Congress, Force Majeure, Hardship

If the Congress cannot take place or is postponed, or if the Organiser is prevented from fulfilling its obligations in connection with the Congress through no fault of its own due to external, unforeseeable events for which it is not responsible ("force majeure"), or if circumstances occur which could not have been foreseen and of which the Organiser would not have concluded this contract under these General Terms and Conditions had it been aware and the elimination of which is not possible by economically reasonable means



("hardship"), the Organiser shall have the right to cancel the Congress immediately after the aforementioned circumstances become known and/or to discontinue the Congress without any liability and shall be released from its obligations to the attendees. In such cases, the Organiser cannot be held liable by the attendees for any damages, costs or losses such as transportation costs, accommodation costs, financial losses, lost profits, etc. In these circumstances, the Organiser reserves the right to either retain the entire registration fee and use it for a future or postponed Congress, or to reimburse the attendee an amount with a pro rata credit of the costs already proven to have been incurred for the organisation of the Congress, which could not be recovered from third parties.

Covid-19 Regulations: Cancellation of Congress, Cancellation of Participation

If the Congress is cancelled due to the currently valid regulations, laws, ordinances and other decrees that apply in connection with the containment of the SARS-CoV-2 (COVID-19) coronavirus containment ("COVID-19 Regulations"), extending beyond the date of the event, each registered and fully paid participant will receive a refund of the respective fee paid. The refund will be made in accordance with the procedure described in the section above on "Cancellation of the Congress, Force Majeure."

Hygiene and safety regulations; House rules

Attendees are obligated to inform themselves in advance of their participation in the Congress about the currently valid regulations, laws, ordinances and other decrees that apply in connection with the containment of the SARS-CoV-2 (COVID-19) coronavirus containment ("COVID-19 Regulations"), and to comply with them. In addition, attendees are required to comply with the hygiene and safety measures and/or concept enacted by the Congress organisers.

In view of the dynamic development of the coronavirus, the attendees acknowledge that the organizer is entitled to adapt the hygiene and safety measures to the current legal situation at any time and that attendees are obligated to inform themselves continuously about any changes, in particular about the hygiene and safety concept of the Congress, in particular via the Congress website.

If COVID-19 regulations in force at the time of the event stipulate that the persons participating in the event have been negatively tested for infection with the SARS-CoV-2 coronavirus, have been vaccinated, or must meet other requirements in this regard, attendees are required to adhere to these regulations and to the guidelines set forth by the organizer in this context (e.g. presentation of proof of personal access authorization).



By entering the event premises, each participant accepts the house rules of the Congress premises, which can be viewed at the registration counter. The attendee is aware that the consumption of food and beverages brought to the event is not permitted.

Sharing and Data Protection of Contact Details

During the registration process and the execution of the Conference the personal data of each attendee is processed. All personal data will be processed in accordance with the applicable data protection regulations, in particular the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec. 1 lit a-f GDPR: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the Congress, personal data may be processed by companies based in third countries without adequacy decision by the European Union Commission. The attendee consents to such data processing insofar as it is necessary for his participation and the full use of the Congress services, although the assertion of rights under data protection law and powers of appeal may be limited or made more difficult.

As some Congress Exhibitors may use the Lead Capture Technology, attendees can use their name badge like a business card with them to communicate their complete contact details. In this case you decide to whom you provide your data. Please note that offering your badge to be scanned at an exhibition stand and/or at the entrance to a satellite symposium implies your acceptance that the respective company receives your complete contact details from the organisers and may contact you, using the data.

Personal data of each attendee can be shared via the Delegates list and Exhibitors list in the case of each participant having agreed to be part of this list. Only registered attendees will have access to these lists that will be password protected and published on the Congress website by the Organiser from February 2023. The passwords will be sent via email with the Congress registration confirmation.



For further details on data processing, your rights about information and access to personal data and how to contact the Data protection officer, please refer to the [privacy policy](#).

Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at the Congress remain the property of their respective owners and are used for identification purposes only. The content and compilations published on the event website and/or related websites are subject to the applicable copyright laws. The reproduction, editing, distribution, sharing and/or any kind of exploitation outside the limits of the applicable copyright laws require the written consent of the respective author and/or creator.

Downloads and copies of information, documents, files, presentations, and other content shared are only permitted if explicitly marked and solely for private use. The commercial use of content is prohibited without the consent of the author/creator. Insofar as the content on the event platform website has not been created by the organiser, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the Organiser require a corresponding notice. The relevant content will then be removed immediately.

Indemnification for copyright infringement

The attendee confirms that any Congress-related use or exploitation of works and/or materials employed or used by him/her in connection with an activity or on the occasion of participation in such an activity (i.e., lecture, presentation, moderation and/or other contributions, etc.) is done lawfully and in particular in compliance with all applicable copyright protection regulations and in recognition of all rights of third parties.

The attendee further confirms that the above assurance also extends to the documentation of the event and public reporting by means such as photography, filming and recording as described above. The attendee/presenter shall indemnify and hold harmless the Organiser, the Société des Neurosciences and NeuroFrance or any related entity from any claims, liability, loss or expense (including attorneys' fees as legally permissible) arising out of any breach of the foregoing representations.

The Congress website and its use

Unless otherwise expressly stated or evident from the circumstances, all content displayed on the Congress website is the property of the Organiser. Each attendee with completed and confirmed registration is entitled to view any part of the Congress website and to copy or download content, provided it is used



exclusively for personal or non-commercial use and third-party rights are not opposed. Any other reproduction of the contents of the Congress website requires in any case the permission of the Organiser.

Viruses or other technical malfunctions; blocking of access; disclaimer of warranty

All reasonable efforts will be made to ensure that downloadable content is free of viruses. The Organiser cannot accept liability for any damages resulting from viruses affecting third party computer systems that originate from this website and/or any digital event platform. The Organiser cannot guarantee trouble-free use of the Congress website and/or any digital event platform. Any claims for damages in this regard are excluded.

Access to the Congress website, the associated digital offers and/or any digital event platform can be blocked temporarily or permanently if there are concrete indications that the participant is violating or has violated these GTC and/or applicable law or if the Organiser has another justified, substantial interest in blocking access. When deciding on a blocking, the legitimate interests of the participant will be taken into account appropriately.

The Organiser does not guarantee the adequacy, accuracy and/or completeness of information published in connection with the Congress. Furthermore, the Organiser does not guarantee uninterrupted and/or error-free access to the Congress websites. The Organiser shall endeavour to remedy such interruptions as quickly as possible using economically reasonable means. In all other respects, the regulations from the area of connectivity or technical issues apply.

Film, photo and video recordings

The attendee understands that the organiser will create image, film and audio recordings related during the Congress for educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, Twitter, LinkedIn, Instagram, YouTube) about the event without entitlement to remuneration. The attendee explicitly gives her/his consent to the use of her/his images, voices and other content captured at the event for publications and communications relating to the event according to the effective law.

In this respect, the attendee waives any remuneration and will not assert any claims for remuneration whatsoever. The attendee can withdraw her/his consent at any time by contacting the Congress Secretariat via email to inscription-colloque-nf@kit-group.org



Liability

The Congress organisers shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of the Congress organisers - for whatever legal reason - shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The attendee shall take part in the Congress at his/her own risk.

Oral agreements shall not be binding if these have not been confirmed in writing by the Congress organisers.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.

Requirement of written form

Oral agreements have not been made. Changes and/or additions to these terms and conditions must be made in writing to be effective. This also applies to the waiver of the requirement of the written form.

Severability clause

Should individually provisions of these General Terms and Conditions of Business be and/or become invalid and/or impracticable, the remaining provisions shall not be affected thereby. Rather, the parties undertake to replace the ineffective and/or impracticable provisions with legally valid and/or practicable provisions which correspond to the ineffective and/or impracticable ones in economic terms. This also applies to any loopholes.

Right of modification

K.I.T. Group may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time.

If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

Legal status as of November 2022